



Ellingham, Harbridge & Ibsley Parish Council

Parish Clerk: Sarah Pinfield

Email: clerk@ehiparishcouncil.org.uk

Ordinary Council Meeting held on Tuesday 25 October 2022

at 7.30pm in Ellingham Church Hall, Ibsley BH24 3PJ

Present:

Cllr Wilson (Chair)

Cllr Errington (Vice Chairman)

Cllr Blake

Cllr Loader

Cllr Michael Thierry

In attendance:

Locum Parish Clerk, Kate Mason

Parish Clerk, Sarah Pinfield

MINUTES

1. 22/10/48 To accept and receive apologies for absence
Apologies were received and accepted from Cllrs Burtenshaw and Taylor
2. 22/10/49 Declarations of pecuniary and other interests in relation to the agenda
Cllr Thierry declared that he is a member of NFNPA Planning Committee and he would therefore listen to any discussion regarding planning applications but take no part if it might pre-determine his position on that committee.
3. 22/10/50 To agree the minutes of the council meeting of the 27 September 2022 as a true and accurate record and any matters arising

It was proposed by Cllr Errington and seconded by Cllr Blake that the minutes of the Council meeting held on 27 September 2022 be signed as a true and accurate record.
AGREED

Matter Arising

1. Cllr Errington has purchased the collapsible marquee (see minute 22/09/44(iii)) He suggested that consideration needs to be given to how much deposit is charged for allowing other parish organisations to borrow it, instructions for use and a requirement for third party insurance cover.
2. Alice Lisle (see minute 22/09/46)
Cllr Errington reported that the land of Rockford Green is owned by one of the local fishing clubs, which allow the Alice Lisle to use the green for occasional parking. As the use has now become habitual and is beginning to cause damage, NFNPA Planning Enforcement is investigating and Natural England have been advised.

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4. 22/10/51 Public Forum

No members of the public present

5. 22/10/52 County / District Matters

Cllr Thierry reported that the works to the A31 will be completed a little ahead of time and under budget. Disruption and alternative route rat-running has not been as bad as feared. All work should be completed by the end of November. Cllr Wilson noted that the works had not caused as much chaos as had been anticipated.

6. 22/10/53 Finance

(i) Payment of Accounts 27 September- 25 October 2022

It was proposed by Cllr Thierry and seconded by Cllr Loader that the listed payments be sanctioned. ALL IN FAVOUR. [see Appendix 1 to these minutes]

(ii) To review bank account balances as at 25 October 2022

Members noted the account balances and reconciliation. [see Appendix 1 to these minutes]

(iii) Scribe Accounts Package

The Clerk reported that Scribe have been contacted and are advising on the best package for the parish council.

It was proposed by Cllr Wilson and seconded by Cllr Errington that the Scribe Accounts package be purchased up to a limit of £500 plus VAT. ALL IN FAVOUR.

(iv) Ellingham Church Hall AV facilities

Cllr Errington reported he is awaiting dates to hold a meeting to discuss with Ellingham Church Hall Committee the proposal for AV facilities. He hoped a specification could be agreed upon and that work might begin in the New Year.

ACTION: Cllr Errington to report back at next meeting

(v) PC Noticeboard - Harbridge church

Locum clerk, Kate Mason, reported that the Church Warden has proposed a new location in the graveyard for the replacement PC noticeboard. However, the suggested position is rather confined, being close to both graves and a yew tree, that will continue to grow. It was noted that the PCC will need to apply for a faculty after agreeing where to place the noticeboard. As faculty permission only lasts for 6-8 weeks the noticeboard should be ordered first. The Church Warden will contact the Parish Council when a position has been decided.

7. 22/10/54 Parish Council Matters

(i) To consider approving a statutory excuse of absence for Cllr Taylor (LGA 1972, s85, 1 & 2)

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Cllr Taylor is working abroad at the moment but is planning to attend a meeting in November. He is very keen to remain as a councillor.

Cllr Thierry proposed, and Cllr Wilson seconded that Cllr Taylor be granted the leave of absence due to ongoing work commitments abroad. **All in Favour.**

ACTION: Clerk to write to him to inform him of the decision.

- (ii) To receive an update on Councillor recruitment

Clerk reported that it is not permissible to use the electoral register to send out leaflets. However, the post office will send a leaflet out to the exact parish boundaries for approximately £200.

It was felt that an opportunity was being missed to not send out some form of newsletter as well as a request for more councillors to join.

ACTION: Clerk to liaise with Cllr Blake and Cllr Loader to design a new leaflet.

8. 22/10/55 Environmental Matters

- (i) Flooding in Mockbeggar Lane

Cllr Wilson reported that she had been contacted by Mr. Hordle asking for the largely blocked culvert discharging into Mockbeggar Lake from Mockbeggar Lane be cleared. Blockages of this pipe can significant flooding affecting in this area including Air view Farm (residence of Mr. Hordle) after protracted rainfall.

ACTION: Cllr Errington to send details to Cllr Thierry again so he can raise the issue with the Highways Agency. Clerk to write to Somerley Estate to remind them that drains need to kept clear.

- (ii) Ragwort Removal

The council received a request from Patrick Webster for permission to remove Ragwort plants due to flower next year. It was agreed that this was acceptable, but he should be asked to do so with minimum disruption to the surrounding areas.

ACTION: Clerk to email Patrick to inform him that he can proceed.

9. 22/10/56 Community Matters

Nothing to report

10. 22/10/57 Crime in the Parish

Clerk updated that she hoped to have figures for the November Council meeting after meeting with the Clerk at Ringwood Town Council who has a contact at Hampshire Police.

Date of next meeting: Tuesday 29 November 2022 at 7.30pm

There being no other business to be transacted, the meeting was closed at 8.31pm

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Dates of 2022 / 2023 EH&I PC meetings starting at 7.30pm:

Planning Committee	Parish Council
8 November	22 November
6 December	No meeting
10 January	31 January
14 February	28 February
14 March	28 March

Appendix 1

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Agenda item 6

6. i) Payments to be Sanctioned

The list of payments made from current account since 27 September 2022

28.09.22	Grant to HPS towards signage	£	700.00
29.09.22	TFH Gazebos	£	765.00
29.09.22	RYAL Media Group	£	234.00
29.09.22	K Mason expenses - Sept	£	90.95
29.09.22	K Mason expenses - Aug	£	72.26
29.09.22	Ibsley Village Hall Hire	£	27.50
29.09.22	Community Heartbeat Trust	£	151.20
29.09.22	Cllr R Errington Projector Hire Apr – June '22	£	30.00
29.09.22	Cllr R Errington Travel expenses	£	58.95
29.09.22	Ellingham Church Hall Hire Apr – June '22	£	170.00
30.09.22	Unity Bank Quarterly Charge	£	18.00
18.10.22	K Mason Salary (September)	£	912.60
18.10.22	K Mason Office Expenses July 2022 (not claimed prior)	£	17.28
TOTAL		£	3247.74

Credits to current account since 27 September 2022

29.09.22	Half year precept from NFDC	£	9587.50
13.10.22	KM Expenses (Aug claimed twice)	£	72.26
TOTAL		£	9659.76

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Payments to be sanctioned (not yet paid):

17.10.22	TLC Online	£	127.99
	(Online Domain renewal, annual hosting & Maintenance fee)		
10.10.22	Cllr Errington, Projector Hire July & Aug	£	40.00
10.10.22	Cllr Errington, Expense claim July – September	£	130.91
25.10.22	KM October expenses	£	70.04
25.10.22	Fair Account Internal audit revisions	£	100.00
	TOTAL	£	468.94

6. ii) Bank Account Balances

The account balances as of 25 October 2022 are:

Current A/C	£	14,670.52
Instant Access A/C	£	57,603.16
Dodington Trust A/C	£	3,657.32
<u>Reconciliation of Current A/C</u>		
Balance 27 Sept 2022	£	8258.50
Payments made to 25 Oct 2022	£	3247.74
Credits made to 25 Oct 2022	£	9659.76
Balance on 25 Oct 2022	£	14,670.52

Clerk Expenses Breakdown

October 2022

Giff Gaff Payments 20/10/22	£	6.00
MS Office Subscription Fees for Oct 2022	£	11.28
Refreshments for Ellingham Show 2022	£	21.80
Wine for Ellingham Show 2022	£	30.96
Total	£	70.04