



Ellingham, Harbridge & Ibsley Parish Council

Parish Clerk: Mrs Joanna Ramsay

Email: clerk@ehiparishcouncil.org.uk

Ordinary Council Meeting held on Tuesday 22nd March 2022 At 7.30pm at Ellingham Church Hall, Ibsley BH24 3PJ

Present:

Cllr Wilson (Chair)

Cllr Errington (Vice Chairman)

Cllr Blake

Cllr Burtenshaw

Cllr Taylor

In attendance:

CCllr Michael Thierry

Parish Clerk, Joanna Ramsay

1 member of the public

1. 22/03/214 To accept and receive apologies for absence

Apologies were received and accepted from Cllr Loader.

2. 22/03/215 Declarations of pecuniary and other interests in relation to the agenda

Cllr Burtenshaw declared an interest in agenda item 9 (ii) in relation to the Welcome to Harbridge signs.

3. 22/03/216 To agree the minutes of the Council meeting of the 22nd February 2022 a true and accurate record

Cllr Blake stated that under minute item 22/02/210 7(ii) the statement saying there were no comments was inaccurate and it should be removed.

Cllr Errington stated that under minute item 22/02/208 9(iii) there is an inaccurate statement relating to the Highways department. They ignored traffic modelling.

Cllr Errington stated that under minute item 22/02/211 8(i) there is an inaccurate statement relating to the ditchwork and Newtown Lane would not be done next.

Cllr Errington stated that under minute item 22/02/212 9(ii) there is an inaccurate statement relating to the reason for the tree felling in Mockbeggar Lane. As a result, matters arising, clarification was requested as to why the trees were cut back and the waste had been left.

Action: Clerk to contact Somerley Estate for verification and raise with NFDC

Chairman

Date

It was **proposed** by Cllr Taylor and **seconded** by Cllr Errington that the minutes of the Council meeting held on 22nd February 2002 be signed as a true and accurate record subject to the above comments. **ALL IN FAVOUR**

4. 22/03/217 Public Forum

Chair advised the member of public present should they wish to raise an issue this is the time. It was noted that the member of the public was interested in agenda item 6 (iii) only. Nothing further raised.

5. 22/03/218 County/District Matters

CCllr Thierry confirmed the issues regarding Kent Lane traffic and the A31 roadworks had been raised with the appropriate authorities. He stated that he would continue to keep raising it, however it seems that the authorities are unlikely to take any further action at this time. Councillors raised concern that the interests of residents are not being addressed as they should be, and this is disappointing. The relevant authorities who should be working together do not seem to be and they should not be passing the responsibility on. CCllr Thierry stated that he is attending a site meeting this week to discuss other areas which are being affected by the A31 roadworks. There are other more severe pressure points in the vicinity and these need to be addressed as well.

CCllr Thierry reported that NFDC has taken the decision to support freeports.

6. 22/03/219 Finance

(i) Payment of Accounts Feb 2022 – March 2022

Payments to be sanctioned are:

06/03/2022	Joanna Ramsay	Clerk Salary (monthly)	£724.65
07/03/2022	Joanna Ramsay	Salary (backdated pay for national pay award 21/22)	£112.51
09/03/2022	Fordingbridge TC	Lengthsman Supplies	£48.13
16/03/2022	NFDC	Planning Application Cost	£231.00
22/03/2022	Joanna Ramsay	Clerk Expenses	£26.73
TOTALS FOR FEBRUARY TO MARCH			£1,143.02

It was **proposed** by Cllr Taylor and **seconded** by Cllr Burtenshaw that the above payments listed be sanctioned. **ALL IN FAVOUR**

(ii) To review bank account balances

Clerk advised that the bank balances are as below:

Current A/C as at 17 th March 2022	£5,467.52
Instant Access A/C as at 17 th March 2022	£57,435.43
Dodington A/C	£851.36

The Reserve Account and the Dodington Trust account balances have increased very slightly due to the payment of interest in line with the recent changes to the interest rate.

Cllr Errington questioned whether any of the Reserves Account funds were allocated for projects, eg CFI. Clerk reported that none of the funds were reserved due to such high amounts having been in the current account. Payments for all projects so far have come from there.

(iii) To review the Ice Cream tenders and decide on the Concessionaire

Three tenders were received by the Parish Council and reviewed prior to the meeting. Councillors discussed what criteria should be used to review the applications and the merits of each application. As Linda Lewis (aka Scoopa Nan) was in attendance at the meeting, Councillors had the opportunity to ask questions in relation to the application. The Parish Council is not a business, and it was noted that the agreed concessionaire must have an understanding of the area. It is a particularly sensitive site which can be dangerous due to the Forest animals. Scoopa Nan has always staunchly supported the parish and she was proposed to be the concessionaire for the tender for the next 3 years (2022-2025).

It was **proposed** by Cllr Taylor and **seconded** by Cllr Burtenshaw that Linda Lewis (aka Scoopa Nan) be approved for the ice cream concession tender for the next three years. **ALL IN FAVOUR**

Action: Clerk to inform the other applicants

(iv) To consider the grant application for a defibrillator

Councillors discussed the application and raised concerns that the grant application form does not mention any of the ongoing costs associated with having a defibrillator. Also questions were raised as to whether the organisation had suitable liability insurance and if the organisation was clear on the terms of use of the defibrillator by the public in a non medical environment. The Parish Council are minded to give the grant but want to know how the administration of the defibrillator will be done.

It was **proposed** by Cllr Errington and **seconded** by Cllr Blake that the grant be given on the condition that the additional information is received first. **ALL IN FAVOUR**

7. 22/03/220 Parish Council Matters

(i) To agree H&S Policy

It was **proposed** by Cllr Wilson and **seconded** by Cllr Taylor to agree the H&S Policy. **ALL IN FAVOUR.**

Action: Cllr Blake to re-format and update with logo, revision, etc

(ii) To receive report on near term Parish Council actions

Chair stated that this agenda item was set to discuss the future for the Council after the resignation of the Clerk. A closed session was held prior to this agenda item and the report of that session was agreed.

A brief discussion was had on general administration, the Clerk providing updates and clarifying areas where some Councillors had questions. More immediate decisions were made on the Annual Parish Meeting (APM) – legally this must be held:

The parish meeting of a parish shall assemble annually on some day between 1st March and 1st June, both inclusive, in every year. (Local Government Act 1972, Schedule 12, Part III, s14(1))

It was decided the APM would be shortened down to a public participation period only and would be moved to the May 24th meeting date. Another date will be set later in the year for a Residents Forum with speakers and refreshments.

With regards to recruitment, Clerk advised that the Parish Council, as a corporate body, needs to delegate the responsibility of recruitment and selection to a panel of specific Councillors.

It was **proposed** by Cllr Wilson and **seconded** by Cllr Burtenshaw that Councillors Blake, Errington and Wilson would constitute the recruitment panel. **ALL IN FAVOUR.**

Chair advised that the outgoing Clerk has offered to remain in place temporarily for 7 hours a week, all to be done on a Wednesday. This will help keep the Parish Council functioning whilst recruitment takes place. Chair requested the Parish Council approve the request.

It was **proposed** by Cllr Blake and **seconded** by Cllr Taylor that the outgoing Clerk remain in place temporarily for 7 hrs a week to handover to the new Clerk. **ALL IN FAVOUR.**

8. 22/03/221 Environmental Matters

(i) To receive an update on the Moyles Court Oak

In the absence of Cllr Loader, Clerk reported that the work had been undertaken on the Moyles Court Oak by Apex Tree Surgeons last week and Cllr Loader had attended the site. Cllr Loader noted however that the Lengthsman had not cleared the ditch very well and more work is required on it. Cllr Errington shared the photos Cllr Loader had taken on the day.

9. 22/03/222 Community Matters

(i) To discuss action in relation to obstructed drain in Mockbeggar Lane

Cllr Errington explained where the obstructed drain is and what effect it is having on the surrounding area. The ditch needs to be cleared as debris is backing up and standing water is present. This issue has been raised previously with the Somerley Estate but no action has been taken.

Action: Cllr Errington and CCllr Thierry to follow up with the Somerley Estate and Hampshire Highways

Action: Clerk to advise residents who have raised this issue accordingly.

(ii) To report on progress of Harbridge village signs planning application

Clerk explained that the application had gone in and the payment made for the application. Clerk explained that some information was missing – O/S maps and scaled drawings. The information provided previously is not enough. Cllr Burtenshaw questioned whether the application should be in the Clerk's name or the Parish Council's name.

Action: Clerk to discuss/revise the name of the applicant with the Planning Officer

Action: Cllr Errington to provide maps and drawings

(iii) Queens Jubilee Event

A brief discussion was had about what could be done and it was noted that the Parish Council is not in a position currently to organise an event, however, potentially the Council could support other local events. Cllr Burtenshaw suggested planting an Oak tree somewhere as a commemorative Queens Oak.

Action: Clerk to put on next agenda

9. 22/03/223 Crime in the Parish

Nothing reported.

11. Date of Next meeting: Tuesday 26th April 2022 at 7.30pm

There being no other business to be transacted the meeting closed at 9.17pm.

Dates of 2022/23 EH&I PC meetings starting at 7.30 pm:

Planning Committee

12th April

10th May

14th June

12th July

9th August

13th September

11th October

Council

26th April

24th May

28th June

28th July

27th September

25th October